

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
SPECIAL EDUCATION TASK FORCE**

**MEETING**

**WEDNESDAY, JANUARY 17, 2018**

**9:45 AM – 2:15 PM**

**CARMEL VALLEY MIDDLE SCHOOL**

**3800 MYKONOS LANE, SAN DIEGO, CA 92130**

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The Special Education Task Force of the San Dieguito Union High School District held a meeting on Wednesday, January 17, 2018, at the above location.

Attendance / Committee:

Parent Representatives: Sophy Chaffee, Nancy Lazerson, Kent McIntyre, Karen Rusnak, *Lisa Shulman (Absent)*

NCCSE CAC Representatives: Julie Law-Cheeseman, Amy Flicker, JoAnne Stress

Certificated Staff (Special Education): Liz Dargan (Academic Support at TPHS), Diane Dekker (Learning Center at EWMS), Paula Goodfellow (Speech and Language Pathologist, Elizabeth Marshall (Academic Support at TPHS), Kellie Maul (Functional Life Skills at OCMS)

Certificated Staff (General Education): Duncan Brown (Counselor at SDHSA), Erin Charnow (Math at LCC), Matt Livingston (Science at TPHS), Roxzana Sudo (English at TPHS), Mark VanOver (Social Science at CCA)

Workability: Nathan Molina (Transition Services Coordinator)

Classified Support: Elizabeth DelVal (Workability / TPP)

Administrators: Rob Coppo (Principal, TPHS), Cara Dolnik (Principal, CVMS), Tiffany Hazlewood (Program Supervisor, District Office), Jeremy Meadows (Assistant Principal, LCC), Brieahna Weatherford (Principal, OCMS)

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Attendance / Project Lead:

Mark Miller, Associate Superintendent, Administrative Services  
Meredith Wadley, Director of School and Student Services

Maureen O'Leary Burness, Facilitator  
Lesley Rhodes, Executive Assistant, Educational/Administrative Services, Recording Secretary

Attendance / SDUHSD Governing Board:

Beth Hergesheimer, President  
Amy Herman, Trustee

1. CALL TO ORDER

Mark Miller called the meeting to order at 9:55 a.m.

INFORMATION ITEMS

2. WELCOME AND INTRODUCTIONS

Mark Miller welcomed the group, including SDUHSD Board Members Beth Hergesheimer and Amy Herman, and reviewed the meeting agenda.

3. APPROVAL OF MINUTES / DECEMBER 20, 2017 SPECIAL EDUCATION TASK FORCE MEETING

Motion by Amy Flicker, second by Sophy Chaffee, to approve the minutes of the December 20, 2017 Special Education Task Force Meeting, as revised. Motion carried unanimously.

4. HANOVER SURVEY RESULTS REVIEW: MARK MILLER, ASSOCIATE SUPERINTENDENT / ADMINISTRATIVE SERVICES

Mr. Miller reviewed the Hanover Survey results as presented by the Hanover organization. Table groups examined the details to identify recurring ideas and themes. Maureen O'Leary Burness invited each group to report out its findings.

5. LUNCH BREAK

Ms. O'Leary Burness convened the meeting at 12:07 p.m.  
Ms. O'Leary Burness reconvened the meeting at 12:37 p.m.

6. STRATEGIC PLAN DEVELOPMENT

Ms. O'Leary Burness reviewed the notes generated from the December Special Education Task Force meeting before introducing the next task in the strategic planning process, of identifying the major topics and areas for specific goal development. Table groups discussed their

priorities for overarching areas to be included in the strategic plan. Groups reported out their work.

Stakeholders participated in an activity to begin drafting strategic plan goal statements, which were shared out by each table group, and are to be reviewed at the next meeting. The common goal areas include:

- a) Communication
- b) Transitions
- c) Curriculum and Instruction
- d) College and Career Readiness
- e) Data
- f) Meaningful Student Involvement / Inclusion
- g) Staffing and Professional Development
- h) Evidence Based Practices

7. PUBLIC COMMENTS

There were no public comments.

8. ADDITIONAL DATA POINTS OR RESOURCES NEEDED

Ms. O'Leary Burness closed the meeting by asking the group the following three questions to ponder and to then deliver feedback for future agenda development:

- a. What data points do we still need to explore?
- b. What else, generally, do you need to do your work?
- c. What questions do you have?

Discussion followed.

9. ADJOURNMENT

The meeting was adjourned at 2:15 p.m.

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Maureen O'Leary Burness  
Maureen O'Leary Burness, Position (Facilitator)

3/14/18  
Date

Mark Miller  
Mark Miller (Associate Superintendent)

3/14/18  
Date